

# PACIFIC PIECEMAKERS QUILT GUILD

## Bylaws

July 2008

### ARTICLE I—Name

The name of the organization shall be Pacific Piecemakers Quilt Guild (PPQG), a non-profit organization by virtue of our affiliation with Gualala Arts Center, Gualala CA 95445, hereafter referred to as the Guild.

### ARTICLE II—Purpose

The purpose of the Guild:

Section A. To foster appreciation of fine quilts and the art of quilting among quilters and the public.

Section B. To increase knowledge of traditional and contemporary quilting techniques and to provide an encouraging environment in which quilters can practice and exchange ideas.

Section C. To educate the public about the significance and history of quilting as an art form as well as an ongoing craft.

Section D. To serve the community through charitable activities involving quilting.

### ARTICLE III—Membership

Section A. Membership shall consist of anyone who is interested in quilts upon payment of annual dues. No discrimination shall be made with regard to race, color, creed, gender, or national origin.

Section B. Annual dues shall be payable in January. Any member who has not paid dues by the March general membership meeting shall be dropped from active membership.

Section C. Dues for new members (new members are those who have never been a member previously) joining after July 31 shall be reduced.

Section D. Privileges of membership include:

1. The right to vote for officers, the approval of the Guild's budget, and the amendment of bylaws.
2. The right to hold office in the Guild according to Article IV.
3. The right to attend monthly meetings and to participate in Guild activities on a priority basis and at membership rates.
4. The right to attend Executive Committee meetings as a non-voting member.

Section E. Membership list cannot be distributed or sold and is for the express use of members only.

#### ARTICLE IV—Officers and Committees

Section A. Officers of the Guild shall be President, Vice-President, Secretary, Treasurer, and Past President.

Section B. The Executive Committee shall consist of

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Immediate Past President
6. Program Chairman
7. Membership Chairman
8. Special Events Chairman
9. Special Program Chairman

Section C. The Ways and Means Committee shall consist of:

1. Vice President (Chair)
2. President
3. Treasurer
4. Program Chairman
5. Three most recent past presidents

Section D. Nomination Committee shall consist of:

1. President
2. Vice President
3. A representative from each of the weekly quilting groups who is a Guild member

Section E. The Standing Committees of the Guild shall consist of

1. Program
2. Membership
3. Media
4. Special Events
5. Library
6. Hospitality
7. Historian
8. Nametag Raffle and Greeters
9. Comfort Quilts
10. Challenge
11. Art in the Redwoods Quilt
12. Block of the Month
13. Festival of the Trees

Section F. Job descriptions shall be found in *Policies and Procedures of the Guild*.

Section G. Terms and transitions

Each position shall be elected for a term of one (1) year. This term shall run from March 1 to the last day of February.

Section H. Executive Committee Vacancies

1. If a vacancy occurs, the position shall be filled by appointment by the President with Executive Committee approval.
2. All appointments shall terminate at the end of the existing term.
3. Should the President be unable to complete her/his full term, the

Vice President shall assume the duties of the President.

## ARTICLE V—Meetings

### Section A. General meetings

1. A meeting of the general membership shall be held once each month, unless otherwise determined by the Executive Committee.
2. The meeting time and place shall be set by the Executive Committee.
3. The minutes of the previous general and Executive Committee meetings and the Treasurer's report shall be published on the website. They will be open for additions and/or corrections and approval at the meeting following publication. The Treasurer's report will be read at the general meeting.
4. All members present and voting shall constitute a quorum for the transaction of business.

### Section B. Executive Committee Meetings

1. The Executive Committee shall meet when deemed necessary at a time and place determined by the President.
2. A simple majority of the Executive Committee shall constitute a quorum for the transaction of business.
3. No votes shall be made by proxy.

## ARTICLE VI—Amendments

Section A. The Bylaws may be amended at any regularly scheduled meeting by a two-thirds vote of the members present. The membership shall be notified of the proposed change at the general meeting in the month prior to the meeting at which the vote is scheduled.

Section B. Items not specifically covered in these Bylaws shall be determined by *Policies and Procedures*. The

*Policies and Procedures* may be added to, amended, or repealed by a majority vote of the Executive Committee.

#### ARTICLE VII—Parliamentary Procedure

The parliamentary authority in all matters not covered by these Bylaws shall be the Robert's Rules Of Order, Newly Revised.

#### ARTICLE VIII—Indemnity of Officers

To the extent permitted by law, every person who is or was an Executive Committee member, employee, or committee member of the Guild shall have a right to be indemnified by the Guild against all reasonable action, suit, or proceeding in which she or he may become involved as a party or otherwise by reason or her or his being or having been an Executive Committee member, employee, or committee member of the Guild.

#### ARTICLE IX—Dissolution Clause

In the event the Guild is dissolved, the assets shall be donated to the Gualala Arts Center in Gualala, California, and designated for the building fund.